



Woodford Gardens Weddings



Ceremony - Reception - Accommodation



www.woodfordgardens.com.au
- 0416237229 -

...Woodford Gardens Weddings



"Let us assist you in creating your dream day!".

Thank you for considering Woodford Gardens to be a part of your special day.

We pride ourselves on having timeless country hospitality to take care of you on your special day most of all. We have a range of food options, wines and endless photo spaces & opportunities to set the mood for your wedding day.

Woodford Gardens is a family-owned wedding and event venue in the historic township of Woodford. Located just 50 minutes from the Sunshine Coast and

Brisbane Airport, this picture-perfect property offers a magical backdrop of large native forest trees, well-manicured gardens and open lawn spaces.

Whether it is a small intimate occasion or a large garden celebration, our packages can be tailored to suit your requirements.

We are also a unique venue that allows you the option to book a pre-wedding dinner with family & friends, or perhaps the next day recovery breakfast without the need for you to drive anywhere.

We have ample parking, multiple vehicle access points for vendors, access to power, bathroom facilities & characteristic venue & garden lighting. Your catering options are also flexible, as we allow you the option to organise your own caterers.

So YES...you can bring in food trucks, catering company or select from our in-house catering packages.

We understand it is your special day & with this flexibility you really can have your wedding your way!

We look forward to working with you throughout the year and absolutely cannot wait to be a part of your special day!



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71 PETERSON ROAD, WOODFORD, QLD 4514
Rebecca Cawood
EVENT AND WEDDINGS COORDINATOR
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"The Exclusive Package!"

**‘Ceremony, Reception
& 2 Nights On-Site
Accommodation’.**



Monday-Thursday \$2400*. | Friday & Saturday \$3000*

**Prices inclusive of GST*

Private Venue Hire of Woodford Gardens from 3pm the day prior to your wedding until 10pm the following night!

That's rightwe will close Woodford Gardens to the general public exclusive for your private event.

Enjoy private access to grounds & setting up from 3pm the day prior to your event & all day of your event! (That's right we close the venue just for you for that entire day, minimise the stress, no need to rush, enjoy the journey to your special day.

This gives you plenty of time if you wish to DIY some of your own decorations, table places or simply leave it to us.

Your Wedding Day is all about you...enjoy getting ready in our accommodation, perhaps organise with our on-site manager Karen a scrumptious breakfast with family or your bridal crew to get your day started with full bellies...for the busy day ahead or a dinner the night before, just have a chat about what you are looking for. (*additional cost)

Your chosen vendors can come to you...set up, drop off with ease & flexibility as the venue is booked just for your wedding day.

Enjoy Your Ceremony & Reception with access for a maximum of 7 hours for your private event with your invited guests.

e.g. Ceremony commencing at 3pm – Your reception would finish at 10pm or enjoy an earlier lunch wedding with ceremony at 11am & concluding at 6pm! The option is yours with our exclusive hire.



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"The Exclusive Package" ...continued

The following is included within your exclusive venue hire package:

- Exclusive Ceremony Décor Package + Complimentary Two Posted Wooden Arbour with White drapery & Jute Rug^
+ 24 White Ceremony Americana guest chairs
- Wedding Ceremony Coordinator
- Chosen ceremony space set up & packed up
- Styled registration table with two chairs
- Portable PA system with microphone and iPod connectivity for music if required
- Photo opportunities onsite after ceremony (endless garden areas, garden arches & don't forget the historical train track & station right on our doorstep!)
- Wet weather back up option provided at no extra charge
- Refreshment station - Iced Water for your guests to enjoy and refresh during warm weather
- Lawn Games – Giant Jenga & Bar Table Games
- Existing tree up lighting & festoon lighting within some of the gardens & areas which looks splendid as sun falls.
- Your choice of Reception Location to suit guest number & style of reception
- In House Styling Package – Perfectly complimenting the gardens surrounds, we have for your tables...wooden logs, tea lights, small vases with baby's breath & greenery & hessian table runners.
- Plenty of on-site parking for your guests & vendor vehicles
- Food trucks have access to powers & alternate entrances for convenience & service
- Toilets on site for your guests
- Portable PA System & Microphone
 - In House music System | Ability for you to supply your own live music of choice
- Fairy Lit Marquee for your use or caterer can also set up out of weather here....
your food trucks can park near this area.



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- Fairy lit wedding rotunda
- Existing on-site Woodford Gardens Square Tables & Folding Trestle Tables with White / Black Linen & Restaurant Chairs.
- 3 Large wooden Wine Barrels that are fabulous for pre-drinks or cocktail style events & decor. (Existing furniture caters for up to 80 sit down / 120 cocktail).
- Bar Service Staff (Licenced Premise – Simply advise Bar Tab amount)
- Glassware for Drink Service
- Set Up & Pack Up of Woodford Gardens arranged furniture as per run sheet agreement
- Bins & Disposal of Rubbish
- Run Sheet / Event Order from our Wedding Coordinator
- On Site Manager

^The arbour pictured here is complementary within your exclusive package.



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"The Classic Wedding Package"



Private Venue Hire of Woodford Gardens for 'Ceremony & Reception.'

Mon - Thurs \$1500*. | Fri – Sun \$1800*

*Prices inclusive of GST

**Enjoy Your Ceremony & Reception with access for a maximum of 7 hours
for your private event with your invited guests.**

**We will close Woodford Gardens to the general public, an open you're your
private event from 3pm-10pm.**

**This allows plenty of time for your ceremony, photos, perhaps canape's &
drinks whilst your off having a few photos & guests can mingle & socialise.
Then we can invite your guests to move to your reception location for the
celebrations to follow.**

***Access for Set-Up for Vendors will be available from 2pm.**

Classic Package includes:

- Classic Ceremony Décor Package (Chosen ceremony space set up & pack up)
- Styled registration table with two white Americana chairs
- 24 White Ceremony Americana guest chairs
- Portable PA system with microphone
- Wet weather back up option
- Photo opportunities onsite after ceremony (endless garden areas, a few arches & don't forget the historical train track & station right on our doorstep!)
- Refreshment station - Iced Water for your guests to enjoy and refresh during warmer weather.
- iPod connectivity for reception if required



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...Classic Wedding Package continued.

- Existing tree up lighting & festoon lighting within some of the gardens & areas which looks splendid as sun falls.
 - Your choice of Reception location to suit guest number & style of reception
 - In-House Styling Package – Perfectly complimenting the gardens surrounds, we have for your tables...wooden logs, tea lights, small vases with baby's breath & greenery & hessian table runners.
 - Plenty of on-site parking for your guests & vendor vehicles
 - Food trucks have access to powers & alternate entrances for convenience & service
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 - Portable PA System & Microphone
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 - Fairy Lit Marquee for your use or caterer can also set up out of weather here.... your food trucks can also park near this area.
 - Fairy lit wedding rotunda
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 - 3 Large wooden Wine Barrels that are fabulous for pre-drinks or cocktail style events & decor. (Existing furniture caters for up to 80 sit down / 120 cocktail).
 - Bar Service Staff (Licenced Premise – Simply advise Bar Tab amount)
 - Glassware for Drink Service
 - Set Up & Pack Up of Woodford Gardens arranged furniture as per run sheet agreement
 - Bins & Disposal of Rubbish
 - Run Sheet / Event Order from our Wedding Coordinator
 - On Site Manager
- **Optional Extra: Add our Wooden Arbour (pictured below) & Jute rug for just \$150.**



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^Please note - if you are booking food trucks or an external caterer, please ensure your food service & equipment (plates, cutlery etc) is covered within your suppliers' quote. Your wedding planner can help ensure you have everything covered guide you with this. However, if you require additional services, e.g., round tables, cutlery, extra linen, plates, extra staff to clear their plates, we are happy to quote for this to ensure we cover our wages & expenses. (Our in-house catering of course is quoted with crockery & cutlery & service of your chosen menu).



...‘Our Packages includes your choice of Ceremony & Reception location & YES...we are an animal friendly venue if you choose to bring your fur baby.’

...‘New festoon lighting has been installed, so no need to spend a fortune on lighting ...its already here! It looks at amazing at dusk & in the evening.’



...‘The Woodford Historical Train Station & track is right on our front doorstep which is stunning for timeless photos .’

The Ceremony



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‘Your choice of Ceremony Location within our beautiful venue & gardens’.

- The Gardens-



-The Enchanted Forest-



-The Rotunda-



-The Fairy Lit Marquee-



-Perfect Wet Weather Back Up Plan

What happens if it rains on our special day?

Don't stress, we cannot control nature! However, our fairy lit marquee is perfect for back up wet weather planning & if torrential rain, we would use our veranda area. This would be at the discretion of management / wedding coordinator on your day.

We also have a few clear umbrellas for bridal party to enjoy garden & railway photos & trust us, they will still look amazing!



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The Reception

Your choice of Reception location within our beautiful venue & gardens:

The Veranda

Capacity: Banquet 80 | Cocktail 120

*Pleased note this styling is included in our packages at no extra charge, however you are welcome to DIY & set it up yourself or welcome to organise the stylist of your choice!



The Gardens

Capacity: Not Applicable

*Endless Options – You can hire a marquee to be as big as you require or to add additional seating & cover for your event additional to our other areas. Perfect option for those couples wanting a modern open-air cocktail party, or perhaps wanting to hire a marquee or tipi for their reception ...the options are endless!



Fairy Lit Marquee

Capacity: Cocktail 70

*Perfect for Grazing tables, cocktail parties & canapes for those informal celebration & a Perfect Wet Weather Plan.



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Choose your own catering option:



Food Trucks: Pizza, Italian, paella, BBQ, most international cuisines, the options are endless – Source your own or ask for our recommended suppliers.

Other External Catering Suppliers: BBQ spit Roasts, Canapes, platters, seated, buffet, grazing tables etc...

‘Yes....!!! You are welcome to bring in any **licensed food truck / caterer** of your choice. We simply charge you a \$150 Site Fee – this goes towards our costs of catering rubbish removal / On-site Power & Water, as we take care of this for you on your behalf. (^Unless you are having the exclusive package, then we waive this fee).

-Unfortunately, due to health & safety we do not allow other caterers to use our on-site kitchen, so please ensure your chosen vendor is aware of this.

Woodford Gardens – On premise Functions Catering

(Menu written to suit you – Starting from \$45p.p *min 30 guests)

- Woodford Gardens Grazing Stations / Boxes – Starting from \$10p.p
- Pre-Wedding Dinners, Breakfast & Post Wedding Celebrations (recovery breakfast or lunch with friends & family staying nearby) can also be catered for upon request & with some notice.

Bar & Beverage Requirements

Bar Tab to be set up (we recommend \$1,000 to begin) or we can operate a cash bar if desired (where guests purchase own drinks with EFTPOS or CASH). Our professional staff will assist the servicing of your beverage requirements.

Please note we are a fully licensed venue and therefore no alcohol or any other drinks can be brought into the venue.

We supply all bar equipment, ice & service ware / glassware

Tea & Coffee – We have a fantastic espresso machine in our bar area, no need to pay per person for instant...when only a few will want a hot tea or coffee, so we usually suggest simply include for this on your bar tab. If anyone asks we let them know just to order at the bar & its covered.

As we are a relaxed & country venue, we allow guests to come up to the bar to order drinks, we can however organise post ceremony drinks to be served to get your event started!



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The Accommodation

For your convenience, our 3-bedroom exclusive on-site accommodation is available for you to get ready prior to your ceremony & your wedding Night!

1 Night \$495*. | 2 Nights \$1850*

*Prices inclusive of GST. (Check in is from 2pm with Checkout at 10am)



King Wedding Suite for the night of your wedding:

King bedroom with luxury linen and pillows, large bathroom, lounge room & dining area, small kitchenette with fridge.



2 x Queen Suites -also available for wedding party, family or friends.

Large queen bedrooms with ensuites, luxury linen and pillows, kitchenette with fridge & lounge room.

The accommodation has its own private access & garden area.

‘Organise for your Make Up & Hair Stylists to come to you, get ready in the comfort of your own accommodation’.



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Other Considerations:

- **Styling**

We have our “in-house” range of styling included in our packages, however, should you wish to do your own styling or bring in your own stylist / vendor of choice ...no problems; just let us know & advise our planner what you do require from our on-premises table / chairs, ceremony, wine barrel package inclusions if selected & we will ensure those items are set up.



Please note:

- Please note all weddings need to conclude by 10:30pm, with last drinks called at 10:00pm.
 - All non-accommodation guests to be off site upon conclusion of your event.
 - Prices current & applicable for 2021 weddings & may be subject to change & will do so in writing.
 - **\$500 non-refundable deposit required to secure dates**
Terms & Conditions apply & are available.
 - **Final Invoices are to be paid 30 days prior to event**
 - **Bar Tab & Security Bond to be paid prior to event commencing.**
 - **Public holidays incur a 20% surcharge.**
 - All prices are Inclusive of GST.
 - **Security Bond Requirements**
Please note a \$500 Security Bond is required to be paid prior to your event. Should there not be any issues after checkout / function completed it will be happily refunded within 14 days.
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Our Preferred Suppliers:

We invite you to pick suppliers of your choice, however we do ask that with any Food Trucks / Catering Companies, that we are supplied with the company details & may request a copy of their current food licence.

We have put together for your convenience a list of businesses / vendors that we have worked with in the past & now would happily recommend.

We have seen their work firsthand, believe in their service / product & also enjoy working with them on the day.

Celebrant

Married by Bec - Down to earth celebrant, creating weddings with heart & purpose, personalised to have her couples feeling comfortable on the day & guided the whole way. – 0416 237 229 / hello@marriedbybec.com.au
<https://www.facebook.com/marriedbybec>

Photography

Danielle Melinda Photography – Affordable photography packages. Danielle is building her wedding portfolio & establishing her business, however, has been completing family portraits & more for many years.
<https://www.facebook.com/daniellemelindaphotography>



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Lemon Poppy Studios – An experienced professional...her ability to use the light at sunset & knowledge of the local area & hidden local spots is one of a kind.

<https://www.facebook.com/lemonpoppyphoto>

Everlast Studios – ABIA award winning photography & videography. Their work speaks a thousand words. So just head on over & check them out.

<https://www.facebook.com/everlaststudios>

Styling

Wild Cherry Brisbane - If you want something outside of our standard package inclusions, we recommend you check out Wild Cherry Events.

<https://www.facebook.com/wildcherrybrisbane>

Food Trucks

One World Food Truck – Amazing food options & restaurant quality....just delicious.

<https://www.facebook.com/oneworldfoodtruck>

The Golden Roast – Specialising in spit roast catering. A true classic favourite with many guests.

<https://www.facebook.com/goldenroastaustralia>

